



Connect and Collaborate with Shade – Your Team's Communication Made Easy

---

## **Privacy Policy for SHADE**

Cooperativa Servizi Sanitari (CSS) is committed to protecting the privacy of our users. This Privacy Policy explains how we collect, use, and disclose information through our app SHADE, which is designed solely for the use of CSS employees to share documents and communications within the company.

### **Information We Collect**

We collect information that you provide to us when you use the app SHADE, such as your name, surname, email address, your phone number and any documents or files that we upload or share through the app. We may also collect information about your device, such as your device type, device ID, operating system, and IP address.

### **How We Use Your Information**

We use the information we collect to provide and improve the app SHADE, to communicate with you about the app and its features, and to comply with any legal obligations we may have. We may also use your information to personalize your experience using the app and to better understand how users interact with the app.

### **How We Share Your Information**

We do not share your information with third parties, except as necessary to provide the app SHADE and its features to you. We may share your information with our service providers, such as our hosting and cloud storage providers, to help us provide and maintain the app. We may also disclose your information if required by law or if we believe that disclosure is necessary to protect our rights or the rights of others.

### **Data Security**

We take reasonable measures to protect the security of your information, including implementing technical and organizational measures to prevent unauthorized access or disclosure. However, no security measures are foolproof, and we cannot guarantee full security of your information.

### **Data Retention**

We retain your information for as long as necessary to provide the app SHADE and its features to you, and as required by applicable law. We may also retain your information for our legitimate business purposes, such as to resolve disputes, enforce our agreements, and comply with legal obligations.

### **Your Rights**

You have the right to access, correct, or delete your personal information that we hold by contacting us. You also have the right to object to or restrict the processing of your personal information, and to withdraw any consent you may have provided for the processing of your personal information.



Connect and Collaborate with Shade – Your Team's Communication Made Easy

---

### **Changes to this Privacy Policy**

We may update this Privacy Policy from time to time. If we make any material changes to this Privacy Policy, we will notify you by email or through the app SHADE.

### **Contact Us**

If you have any questions or concerns about this Privacy Policy or our data practices, please contact us at [info@coopcss.it](mailto:info@coopcss.it).